



## Style Guide

The following guide outlines some of the formatting practices used by *DSCH Journal*, which are based on those given in the *Chicago Manual of Style*. Please ensure that your document meets the following guidelines **before** submitting your work. Do not worry about items that are not listed, as they will be addressed by the editorial staff upon submission.

### Text

All text should be in 12-point Times New Roman type.

### Language & Spelling

*DSCH Journal* is published in English and uses British spelling. When citing both an English and foreign-language version of a single text, please include the original in parentheses.

### Quotation Marks

Double quotation marks are used for citations, nicknames (e.g., “Eroica” Symphony), and titles of articles, chapters, and other short works (e.g., “Muddle Instead of Music”, “Für Elise”).

Single quotation marks are only to be used for quotations within quotations.

Punctuation that is not part of the quoted material should be outside of the closing quotation marks. This applies equally to footnote indicators, which should appear in superscript.

Longer quotations do not require quotation marks, and should be indented on the left.

### Italics

Italicize titles of books, magazines, journals, newspapers, and other long works (e.g., *The Nose*).

Please do **not** italicize foreign words and expressions (e.g., vis-à-vis, à priori), unless they are likely to be unfamiliar to the reader (e.g., *grève du zèle*).

Foreign-language quotations are set in roman and enclosed in double quotation marks.

### Dates, Times

Dates should be modeled on the following: c. 1950, 1980s, 25 September 1906

Times should follow the 12-hour convention: 9 a.m., 2 p.m..

## **Opus numbers, Acts & Scenes, Keys, Measures, Examples, and Figures**

Please model your text after the following examples:

Op. 87, no. 3

Symphony no. 5 in D minor, op. 47

B-flat, F-sharp

m. 29, mm. 38–72

Ex. 8 and Exx. 9–10

Fig. 1 and Figs. 2–4

## **Citations**

DSCH Journal does not publish bibliographies. Please ensure that all sources are cited as endnotes. Endnotes should conform to the standards outlined in the Chicago Manual of Style. Proper citation format for notes (the numbered items) can be found at the Chicago Manual of Style website: [https://www.chicagomanualofstyle.org/tools\\_citationguide/citation-guide-1.html](https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html)

## **Ancillary Materials**

Please send all musical examples in EPS format. All other tables and figures should be sent as PDF files.

## **Submission Deadlines**

January issues: 1 November

July issues: 1 May

## **Contact**

If you have any questions, please use the contact form at <http://dschjournal.com/contact>